

PRIYANSHI PATODIYA

HR RECRUITER | TALENT ACQUISITION

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PROFESSIONAL SUMMARY

Motivated HR Recruiter with internship + job experience in end-to-end recruitment, sourcing, and client coordination. Skilled in Naukri and LinkedIn X-Ray sourcing, interview scheduling, and achieving hiring targets.

PROFESSIONAL EXPERIENCE

HR Recruiter | Productive Employment Solution (Feb 2026 – Present)

- Handling complete end-to-end recruitment process
- Screening 15+ resumes daily from Naukri
- Closing 7–8 candidates per month
- Sourcing via LinkedIn X-Ray and job portals
- Interview coordination & client handling
- Job postings and candidate engagement
- Learning payroll processes
- Guiding junior team members
- Achieving recruitment targets

HR Recruiter Intern | Productive Employment Solution (Jan 2026 – Feb 2026)

- Assisted in resume screening and candidate sourcing
- Supported interview scheduling and coordination
- Gained practical exposure to recruitment lifecycle
- Learned basics of client handling and HR operations

CORE SKILLS

End-to-End Recruitment | Talent Acquisition | Resume Screening | Candidate Sourcing | LinkedIn X-Ray | Interview Coordination | Client Handling | Payroll Basics

EDUCATION

MCA (Pursuing) – LJ University | CGPA: 7.25

BCA – Saurashtra University (2021–2024) | CGPA: 7.4