

Sonal Jadav

Receptionist



Summary

Looking for an exciting and dynamic role where I can utilize my skills and experience to drive tangible results. Passionate about joining an organization that fosters a culture of innovation, continuous learning, and personal growth..

Experience

Sadbhavana Multispeciality Hospital

form [Receptionist](#)

Jun 2019 – Feb 2023

Amazon Courier By (Jay Murlidhar Transport)

form [Back Office Staff](#)

Sept 2023}

Education

SSC

form [J.K.girls Highschool](#)

Jun 2015 – Mar 2016

HSC

form [Shree Maruti Kanya Vidhyalay](#)

Jun 2017 – Mar 2018

Contact

Email:

sj4333118@gmail.com

Phone:

9316254559

DOB:

19.04.2001

Nationality:

Indian

Gender:

Female

Address:

Raiyadhar Indiranagar Pani
na Takani Pase Ramapir C
howk Rajkot-360007

Skills

Communication

★ ★ ★ ★ ★

Computer

★ ★ ★ ★ ★

Customer Service

★ ★ ★ ★ ★

Management

★ ★ ★ ★ ★

MS Office

★ ★ ★ ★ ★

Time management

★ ★ ★ ★ ★

Language

Gujarati

Hindi

English

Hobbies

Camping

Dance

Painting

Sketching

Travel