

RESUME

ANURAG PAL

Gali no.05, Meera Nagar, Virbhadra

Rishikesh-(UK) 249202

Mo. No.8006356263. E-mail- anug1981998@gmail.com

Objective:

To work in an organization where I could enhance my skills by working in a challenging and competitive environment while at the same time contributing to the growth of the organization.

Academic Qualification:

- Post Graduation (M.com) from uttarakhand open university 2022
- Graduation(B.com) from Pt L.M.S. govt. PG College (H.N.B. Garhwal university)2019
- Intermediate from CBSE Board in 2016.
- High School from CBSE Board in 2014.

Other Qualification:

- 6 month certificate course in computer application from Electronics Service & Training Centre.

Strengths:

- Hardworking
- Positive attitude
- Honesty & Loyalty

Experience:

- Currently Working as an Office Assistant in Cancer Registry Research Project at AIIMS Rishikesh from 18 June 2021

Responsibilities:

- Collect Data for Cancer Registry
- Maintain Record of Cancer Patient for Research Purpose
- Ensure Quality Assurance of Data
- Coordinate with patient

Personal Details:

Father Name	:	Mr. Raj Kumar Pal
Date of Birth	:	19.08.1998
Sex	:	Male
Marital Status	:	Unmarried
Language Known	:	English & Hindi
Nationality	:	Indian

Declaration: This is to certify that all the information mentioned above is true to my knowledge & belief.

Date:

Place: Rishikesh

(ANURAG PAL)