

Curriculum vitae

Sandeep Prajapati

Permanent Address – New Sita Nagar Rambagh
Agra-282006

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OBJECTIVE:

To pursue a challenging career in your organization and to utilize my knowledge of the subject and practical skills to the best possible extent to grow professionally with your organization.

Educational qualification:-

- High school passed from U.P board in 2013
- Intermediate passed from U.P board in 2016
- B.sc pursuing from Dr. B R A university, Agra

EXP:

- ✓ Worked as a Supervision of Employee in Laxmi Sales Corporation, Agra
From Nov 2014 to May 2016
- ✓ Worked as a Supervisor of Labour incharge and Store keeping and Maintenance in Subhas Polymore Company, Agra
From June 2016 to February 2018
- ✓ Present working in Dr Kamlesh Tandon Hospital & Test Tube Baby Centre Agra.
As TPA Manager
From 08 March 2018 to Till Now.

TPA/ Insurance Working :

Patient Coordination
Patient Feedback Updation
Data Management
Preauth Process
Billing Dept.
Handling ECHS/CGHS/BSNL/Airport Patient

COMPUTER SKILLS:

I have a working knowledge of Microsoft Word, Microsoft Excel, Microsoft PowerPoint .

PERSONAL INFORMATION:

Fathers Name	: Lt.Mr Vijay Kumar
Date of Birth	: 26 th June 1997
Sex	: Male
Marital Status	: Unmarried
Nationality	: Indian

Hobbies
Language Known

: Playing cricket, Dancing and Listing Music, travelling
: English, Hindi

DECLARATION:

I hereby declare that all the information is true and correct to the best of my belief & knowledge.

DATE:

PLACE:

Sandeep Prajapati