

Anjali

Panditwari phase - II Near Sahiddwar, Dehradun, Uttarakhand
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OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EXPERIENCE

Peter England

SALE'S AND BILLING (ACCOUNTANT)

Strategic planner skilled in multitasking and prioritizing work tasks to better meet client needs.

EDUCATION

Uk board

2016

High school

Uk board

2018

Inter College

Shri Dev Suman University

2021

Bachelor's of science

SKILLS

- DTP (DESKTOP PUBLISHING)
 - PROBLEM SOLVING Research complicated cases without prompting to provide more comprehensive service to customers
 - MICROSOFT OFFICE
 - TYPING (HINDI & ENGLISH)
 - SELF-MANAGEMENT >>> SELF-LEARNER >>> TEAMWORK
 - PATIENCE Remain courteous and calm at all times, even during moments of intense customer displeasure.
 - MULTITASKING
- SOFT SKILLS - Communication - Adaptability - Organisation

INTERESTS AND STRENGTH

- Positive Thinker
- Quick learner
- Good Management
- Traveling
- Playing Games

LANGUAGES

HINDI AND ENGLISH

ADDITIONAL INFORMATION

I m from dehradun, basically belongs to rudraprayag. I born in 03 may 2001. I am looking for a challenging job with a rapidly growing organization that can provide me with a range of goals and job objectives.