

PARVEZ ALAM

Hospital Staff Administrator



Contact Details

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- 📍 5, SHAHVILAYAT, THANABHAWAN SHAMLI

Education

● Intermediate with Biology and science
C.M.S, E.D 2003.

Skills

Leadership - Expert
Management - Expert
Communication - Expert
Budgeting - Expert
Planning - Expert
Strategic - Expert

Summary

Experienced Hospital Administrator with 16+ years in healthcare management. Proven success in developing and leading effective teams, improving patient satisfaction, and reducing costs.

Work Experience

Hospital Administrator, SADBHAWNA CHERITABLE HOSPITAL

March 2018 to present

- Managed daily 200+ OPD and IPD, including budgeting and financial reporting.
- Developed and implemented policies and procedures to ensure compliance with regulatory requirements.
- Lead a team of 30+ employees in clinical and administrative departments.

Assistant Doctor, Jeevan Parkash Hospital

September 2007 to Feb 2018.

- Assit the doctor and maintain daily requirement of hospital.
- Participated in the negotiation of hospital equipement medicines and other contracts.
- Implemented strategies to improve patient satisfaction and quality of care.

References

References available upon request