

CURRICULUM VITAE

HEMALI G. MACHCHHAR

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CAREER OBJECTIVE

Seeking the position to utilize my skills and abilities in the Computer and Information Technology industry that offers professional growth while being resourceful, innovative and flexible.

EDUCATIONAL QUALIFICATION:

- Completed B.C.A. in April 2010 from Saurashtra University Rajkot with First Class.

TECHNICAL SKILL:

- Operating Systems : Windows-2000/2007/XP Professional.
- Databases : Oracle
- Web Technologies : HTML

WORK EXPERIENCE:

- Worked as a Customer Care Representative in Milestone Hospital from April 2010 to March 2011.
- Worked as a D.E.O. in Bills Pvt. Ltd. from May 2011 to Nov 2011.
- Worked as a HR Recruitment in True Job Consultancy from Dec 2011 to April 2012.
- Worked as a Computer Operator in Classic Networks Pvt. Ltd. From May 2012 to Oct 2013.

- Worked as a Front Desk O.P.D. incharge in Sterling Hospital- Rajkot for 3 months.
- Worked as a Front Desk O.P.D. incharge in Delta Diagnostics (Amin Marg, Kalawad Road, Rajkot) from August 2015 to June 2017.

OTHER INTERESTS:

Computer work, Listening Music, Cooking.

PERSONAL DETAILS:

- Date of Birth : 19/02/1989
- Language Known : English, Hindi, Gujarati
- Nationality : Indian
- Marital Status : Married
- Hobbies : Learning and knowing about new Technologies
- Address : B-404, Sthapatya Life Appartment,
Opp: Kasturi Residency, Ambica Township,
Nana Mava Road, Jivraj Park,
Rajkot-360005.

DECLARATION:

I hereby declare that information given above are true and correct to best of my knowledge and belief.

Date :

Place : Rajkot

(Hemali Machchhar)