

RESUME

Dr.Jaspreet Kaur

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Dental Registration no: 1859

Objective:

Highly skilled and compassionate General Duty Medical Officer with a strong background in providing quality healthcare services. Committed to delivering exceptional patient care while contributing to the overall improvement of healthcare outcomes. Seeking a challenging position in a reputed healthcare facility where I can utilize my medical expertise and interpersonal skills to make a positive impact.

Professional Experience

GDMO/JR (General Duty Medical Officer/Junior Resident)

Government Doon Medical College and Hospital May 2021- Dec 2022

Roles and Responsibilities:

- Rotated through various departments, including internal medicine, surgery, pediatrics, obstetrics and gynecology, and emergency medicine.
- Assisted senior physicians in diagnosing and treating patients.
- Conducted patient assessments, collected medical histories, and recorded vital signs.
- Participated in patient consultations, medical rounds, and surgical procedures.
- Assisted in the interpretation of laboratory and diagnostic test results.
- Provided support in emergency situations and performed basic life support measures.
- Collaborated with healthcare professionals to deliver comprehensive care plans.
- Managed patient admissions, including medical histories, physical examinations, and treatment plans.
- Assisted in minor surgical procedures, wound care, and suturing.
- Educated patients and their families on disease management, medication usage, and preventive care.
- Maintained accurate and up-to-date medical records in compliance with legal and ethical standards.

Skills

- Proficient in conducting physical examinations and interpreting diagnostic tests.
- Strong knowledge of medical terminology, pharmacology, and evidence-based medicine.
- Excellent communication skills, both verbal and written, with patients, families, and medical professionals.
- Ability to work well in a fast-paced environment and prioritize multiple tasks effectively.
- Strong attention to detail and excellent problem-solving abilities.
- Comfortable working as part of a multidisciplinary team.

Dental Surgeon

Dental Surgeon**Shivansh Dental Clinic****Sep 2015 - Oct 2017****Roles & responsibilities:**

- Performed comprehensive dental examinations, diagnosed dental conditions, and developed appropriate treatment plans for patients.
- Conducted routine dental procedures, including fillings, extractions, root canal treatments, and crown placements.
- Administered local anesthesia and ensured patient comfort throughout the treatment process.
- Utilized digital radiography and other diagnostic tools to evaluate oral health conditions and assess treatment outcomes.
- Educated patients on oral hygiene practices, preventive care, and post-treatment instructions.
- Collaborated with dental hygienists, dental assistants, and laboratory technicians to deliver coordinated patient care.
- Maintained accurate and detailed patient records, including treatment plans, progress notes, and clinical documentation.
- Participated in continuing education programs to stay updated on the latest advancements in dental techniques and technologies.
- Adhered to strict infection control protocols and maintained a safe and clean dental environment.

Skills

- Proficient in performing a wide range of dental procedures, including restorative dentistry, endodontics, and oral surgery.
- Extensive knowledge of dental anatomy, oral pathology, and radiographic interpretation.
- Strong diagnostic and treatment planning abilities.
- Excellent manual dexterity and attention to detail.
- Exceptional communication skills to effectively communicate with patients and explain treatment options.
- Knowledge of infection control protocols and sterilization techniques.
- Ability to work independently and collaboratively in a team environment.

Certifications:-

- “Endodontic Demystified and problems solving in endodontic” by Dr. Anil Dhingra and Dr. Anil Kohli on 17th Dec 2015
- “Prevention of Periodontal diseases and maintenance of Oral Hygiene” by Oral-B and Britein on 18th Nov 2014.
- Co-ordinating and attending “Future Dental Professionals program” by ColgatePalmolive (India) Limited.
- Continuing Dental Education Program under The Aegis of “ International College Of Dentist, section VI” by Dr. A.Kumsrswamy and Dr. Sushant Umre on 6th April 2015.
- “International Dental Expert Conference”(IDEC) by GSK on 27th

& 28th November, 2021.

Education

- **Bachelor's in dental surgery** **2010-2015**
- **1 year compulsory Internship** **2015**
Seema dental College and Hospital, Rishikesh, (Uttarakhand).
- **X-CBSE Board** **2007**
Kendriya Vidyalaya FRI, Dehradun.
- **XII-CBSE Board** **2009**
Kendriya Vidyalaya FRI, Dehradun