

JAYVEER SINGH

F8 Krishna Garden Near NDRF CAMP Govindpuran, Ghaziabad Uttar Pradesh, India

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To secure a dynamic position in a professionally challenging environment where my technical and analytical skills will be utilized to the utmost level and provides enough scope to explore my knowledge to serve the organization to the best of my ability and skills

- Microsoft Certified Engineer with **14 years** of experience in Information Technology Services.
- Good Knowledge of **Windows Server 2003, 2008, 2008 R2, 2012, 2016** services like DNS, DHCP, Active Directory and **WDS, WSUS Server, SQL 2016**
- Good Knowledge of Antivirus Server with **Trend Micro** and **McAfee Corporate Edition**.
- Good Knowledge of Microsoft other services like **IIS, FTP**.
- Well versed in **IT infrastructure management** with **designing** of **Network** and **Server**.
- Comprehensive knowledge of **CISCO networking technologies, HP networking technologies** and protocols.
- Good leadership skills and ability to guide and provide technical direction and supervision for a given project.
- Skilled in **designing, planning** and **implementing LAN/WAN** solutions.

WORK EXPERIENCE (10 Yrs.)

Rama Group (Hospital, university), Hapur , Asst.Manager IT Jan, 12 - Present

RAMA Group is one of the premier organizations of Western UP. The group consists of **RAMA UNIVERSITY** Two **MEDICAL COLLEGES** and Engineering Colleges, one Management Institute and one Software Concern under their name. The colleges are accredited by the **National Board of Accreditation** and 3SL Limited, the software concern is engaged in providing turnkey IT solutions to corporate sectors as well as large educational institutions and implementation of **ERP** Systems. Dr Care (integrated software for large hospitals) and Edu Smart (integrated software for large Educational Institutions).

- Handle the tasks of providing **Level 2 technical support** to resolve day-to-day network, computer, and peripheral equipment issues.
- Involved in handling, Configuring and administering Hi-End Servers (**IBM-x3650, x3650 M2 HP**), in a mixed mode environment based on Microsoft platform including (Windows 2003 Enterprise Edition and Windows Server 2008, Server 2012, server 2016 Standard).
- Extensive experience in administration & installation of **Windows 2008, 2012, 2016 Domain Controllers**, File/FTP/Database Server, **WDS WSUS Server, Active Directory** Design & Architecture.
- Implemented GPO for doctor (Like Share Reports, Confidential File)
- Created and managing **VPN** on **cyber am 500ing** All of rama Campus.
- Responsible for network evaluations, troubleshooting a variety of network problems, and implementing various software and hardware upgrades.
- Design and implement security policies using **WatchGuard 5500, cyberoam 500ing**.
- Implementation of **HMS (MEDISUITE, PHARMECY)** package and system administration.
- Installed **SQL Server 2005-2008, 2016** and **Share Point, SVN, TFS** and applied **Service Packs** and **hot fixes** on **production, development** and **backup servers**.
- Implemented techniques of **ESSL 10 Biometric** in one **Sql data Base Server 2008 r2**.
- **Migrate DC Server 2008 (32 bit) and 2008 R2 (64) TO DC server 2016 Standard**.
- **Configuration Group policy**
- **Seize All FSMO Roles** on DC server.
- **Replica Server** by another Tool.

Installation and Configuration Exchange Server 2010 & Office 365 Administrator

- Create and manage Mailbox and Mailbox Store
- Exchange Database, Outlook Web Access, Offline Address List, Mail Flow, Public Folders, archive mail
- VMware workstation 11.

Data Base Administrator: 4 years' Experience

- Installation of **SQL server 2008 R2, 2012** and **2016 Enterprise: Core-based**
- Maintain and monitoring the data base.
- Authentication and Security of data base user.
- All Type of backup (Full, differential, and transaction log backup)
- Restore the backup
- Backup of **MDF** and **LDF** File

- Configure the data base mail
- Configure the Email operator
- Configure email the Data Base job notification.
- Configure the maintenance and database jobs.
- Configure the SQL linked sever form different three Location.
- Configure the SSRS 2016 and configure the SMTP Server for time Schedule through email.
- Maintained SQL Server Database; ensured accuracy of information and automated numerous functions.
- Fine tuning of database objects and server to ensure efficient data retrieval.
- Monitor and optimize system performance using SQL Profiler and Database Engine Tuning Advisor.
- Designed and implemented incremental and full back up policies and procedures.
- Created and implemented database design solutions in collaboration with programming team.
- **IT Asset Management by in house software and MS excel.**
- Audit systems, Inventory system and assess their outcomes
- Preserve assets, information security and control structures
- Handle annual budget and ensure cost effectiveness

Project in Rama Medical Group.

- Centralized HRMS of all site of Rama Group.
- Centralized DC Environment.
- Centralized Antivirus Server Environment.
- Centralized UERP
- Manager Team on local Location and remote Location (Noida and Kanpur)

3i Infotech Noida (IT Project in Mother Dairy Pilkhuwa) Sr. Technical Assistant

APRIL, 11 – JAN, 12

- Assisting in Server Administration and Management of Windows XP/2000/2003. /2008
- Implementation of Software Updates and Virus Patterns, provide inputs and Co-Ordinate with technical management team on various network/system management aspects.
- Troubleshooting issues related to **DNS, Active Directory**, and other server services like LAN and Security systems.
- Communication with the **FTP Server** at the remote end, and downloading, uploading of data from that site.
- Involved in handling, Configuring and administering Servers in a mixed mode environment based on Microsoft platform including (**Windows 2003 Enterprise Edition** and Windows Server 2003 Family
- Security Management – **TRAND MICRO** , System Centre Console , **DELL BACK UP Ultrium LTO-3 Data**

Maharaja Agarsain Institute of Technology Astd. System Administrator

JULY, 09 – JULY 11

- Installation, configuration and maintenance of **Windows 2003** Servers, Windows 2000 Pro, Windows XP.
- Providing **Internet/Intranet access** to users to implement IP/User based filtering using **Microsoft ISA server** 2004 administration. Maintaining a list of users and clients accessing our network with their access privileges.
- Communication with the **FTP Server** at the remote end, and downloading, uploading of data from that site.
- Security Management –Symantec System Centre Console.
- Maintenance of All Computers Labs in my supervision in respect of H/W, S/W & networking.
- Assists in the planning, design, documentation, and implementation of various systems to include desktop PC's, servers, network equipment, and software applications.
- Manage the user, computer environment by using Group Policy & Manage and monitor DHCP, Allocate IP addressing by using **DHCP** and design **DHCP scope**.
- **SARAL ERP Administrator** (Attendances of Students, upload all by Time table, Store Inventory)

- Assisting in Server Administration and Management of Windows XP/2000/2003.
- Implementation of Software Updates and Virus Patterns, provide inputs and Co-Ordinate with technical management team on various network/system management aspects.
- Troubleshooting issues related to **DNS, Active Directory**, and other server services like LAN and Security systems.
- Communication with the **FTP Server** at the remote end, and downloading, uploading of data from that site.
- Successful implementation of different programs with **GPO restrictions** according to the student's requirement.
- Involved in handling, Configuring and administering Servers in a mixed mode environment based on Microsoft platform including (**Windows 2003 Enterprise Edition** and Windows Server 2000 Family).
- **Work on global SIM UERP** Administrator (Attendances of Students, upload all by Time table, Library System, Etc.)

CERTIFICATIONS & TRAINING

- **Microsoft Certified Professional**
- **Microsoft Certified System Administrator.**
- **CCNA (Cisco Certified Network Associate)** Training
- Diploma in Hardware and Network Professional JetKing, Ghaziabad
- **CCC Certified**
- Vocational Training on "**Active directory Infrastructure**" from HCL Noida

EDUCATION

Master of Business Administration –IT (Appearing)

MSc - IT

MDU University, Sep 2015

B.A C.C. S University, Merrut Jul 2007

PERSONAL DETAILS

Father's Name : Shri. Ompal Singh
Date of Birth : 31st July, 85
Marital Status : Married
Permanent Address : H.No 603 k Rampura Pilkhuwa (U.P)
References : Available upon request

Date:

Place:

(Jayveer Singh)