

RESUME

PANDYA NISHANT H

Personal Details

Name : PANDYA NISHANT HARSHADBHAI
Father's Name : PANDYA HARSHADBHAI KARSANJI
DATE OF BIRTH : 13th DEC.,1982

Permanent Address : "OMKARESVAR - APPARTMENT,
1ST FLOOR, 104,
13/6 ,JUNCTION PLOT,
NR: BHAGVATI FLOUR MILL,
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GUJARAT-INDIA.

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Email ID : nishantpandya@gmail.com
pandyanishu@rediffmail.com

Gender : MALE
Nationality : INDIAN
Marital Status : MARRIED
Blood Group : O +ve

Objective

- To Work with full enthusiasm and try my level best, to increase your organization wealth, by making a positive contribution to the company ambition to achieve organizational as well as individual goals. I would like to expose myself to complex tasks and carry out the job assigned efficiently and sincerely. I would also like to update myself regularly with changing and utilize my theoretical knowledge with practical exposure to achieve maximum efficiency and complete job satisfaction.

Academic

- B.Com. With Computer Knowledge Through Out English Medium
- MBA - Information Technology

Education	Board/University	Year	Class
S.S.C	GSEB	March 99	1 st Class
H.S.C	GHSEB	March 03	2 nd Class
F.Y.B.Com	Saurashtra University	March 04	2 nd Class
S.Y.B.Com	Saurashtra University	March 05	Pass Class
T.Y.B.com	Saurashtra University	March 06	2 nd Class
MBA	NIBM Chennai University	July 2013	1 st Class

Hobbies

- Music
- Reading
- Travelling

Experience

- Worked as Computer Advisor for 2 yrs In Lal Bahadur Shastri School.
- Worked as salesman & cashier in Pantaloons for 2 yrs.
- Worked with ICICI Bank at A'bad & Rjkt also at Uni Rd Branch for 2 yrs.
- Currently working in SN Kansagra School As a Adminstrator & HR since 11 years. Salary 35000/- monthly.

Language Known

- English
- Hindi
- Gujarati

Computer Education

- Ms-Office
- Basic Fundamentals
- Internet
- Tally-Accounting
- Knowledge of English Typing with 40 WPM

Yours faithfully,

Pandya Nishant H.