

# Curriculum Vitae

**ANURAG MISHRA**

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Colony Allahabad 211001

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## **EXPERIENCE: -**

- **Currently working in Shobhit Mediventures LLP as Assistant Manager in Hospital Operations at CMI Hospital Dehradun and Provide Technical Support all your Hospitals in Dehradun from Feb/2021.**
- 1 Year at Umang Cure Pvt. Ltd as IT Executive in Hospital Operations at Himalayan Hospital Dehradun.
- 1 Year at Stockholding Corporation India Ltd, Allahabad as System Administrator at JCD vendor.
- 1 Year freelancing Experience with Multiple Client like LICHFL, BSLI, Kotak Mahindra, Dr Batra's, Union bank etc.

## **ACADEMIC QUALIFICATION: -**

- High School from U.P. Board in 2012.
- Intermediate from U.P. Board in 2014.
- BCA from UPRTOU Allahabad in 2017.
- CCC from NIELIT Delhi in 2018.

## **PROFESSIONAL SKILLS: -**

- Desktop, Laptop, Printer, Scanner troubleshooting.
- Good knowledge of Windows XP,7, 8, 10,11 troubleshooting.
- Good Knowledge of networking.
- Knowledge of MS-office.
- Knowledge of Linux operations.
- Knowledge of Printer Maintenance.
- CCTV Management.

## **SOFT SKILLS: -**

- Negotiation.
- Communication.
- Ability to Work under Pressure.
- Adaptability.
- Teamwork.
- Leadership.

## TECHNICAL SKILLS: -

- Operating systems: Windows, Linux, Mac OS X.
- Software: Microsoft Office (Word, Excel, Outlook, PowerPoint)
- TP POS Pro Intermediate.
- Reckon POS Software & Marg ERP.
- Windows Server & Active Directory Basic.
- SQL implementation.
- Network Management and System Control, User Access Control.
- CCTV camera management and Installation.
- Printer Installation and Maintenance.
- IT assets management and Purchase Management & Vendor Development.

## PERSONAL DETAILS: -

|                      |   |                       |
|----------------------|---|-----------------------|
| Date of Birth        | : | 05/07/1997            |
| Father's Name        | : | Shri Harikesh Narayan |
| Mishra Mother's Name | : | Urmila Devi           |
| Marital Status       | : | Single                |
| Nationality          | : | Indian                |
| Language Known       | : | English & Hindi       |
| Hobbies              | : | Studying & Running    |
| Gender               | : | Male                  |

## DECLARATION

ALL THE INFORMATION GIVEN ABOVE IS TRUE.

Date.....

Place: - Dehradun

(ANURAG MISHRA)