

CURRICULUM VITAE

ARJUN SINGH BISHT
VPO POUNDHA PREM NAGAR
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OBJECTIVE:

- a) To perform the given task with sincerity & dedication and to achieve the required goal with perfection, by sheer of hard work and aiming toward the right direction.
- b) To work in alignment with fellow colleagues and to cooperate with seniors so as to make the organization a profitable one.
- c) To cooperate with the management in finding an amicable solution which is in the best interest of the organization.

EDUCATION QUALIFICATION:

High School from MVM Senior Secondary Public School (CBSE).
Intermediate from MVM Senior Secondary Public School (CBSE).
Graduation in commerce stream from DAV PG College (H.N.B, Garhwal University).
Post-graduation in commerce stream from DAV PG College (H.N.B, Garhwal University).

PROFESSIONAL QUALIFICATION:

Diploma in Computer Basics and ADHN from Shokeenda Institute Pvt. Ltd.

WORK EXPERIENCE:

- a) Five years experience in medical transcription as a QA at Ace Venture.
- b) Two years experience in medical transcription as a QA at Accretive Health Pvt. Ltd.
- c) Five years experience in medical transcription as a QA at Samtech Datasys Pvt. Ltd.

SKILLS:

Good typing skills on the computer keys.

PERSONAL DETAILS:

Father's Name:	Shri L. S. Bisht
Marital Status:	Married
Language known:	English, Hindi and Kumauni.
Hobbies:	Playing cricket and watching movies.

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Date: 02 Feb 2021

Place: Dehradun

(ARJUN SINGH BISHT)