



Mr. AMAN TOPPO

BBA | MHAHSM

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Bhagirathipuram, Tehri Garhwal,
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SKILLS

MS Word

MS Excel

MS Powerpoint

Spreadsheets

Google forms

Technical skills

Management skills

Quality Improvement

Lean Management

LANGUAGE

English

Hindi

ABOUT ME

I am a dedicated healthcare professional specialized in hospital administration with experience as a Hospital Administrative Intern. I have developed a solid foundation in operational efficiency and quality assurance. My goal is to leverage my expertise to enhance patient experience, improve satisfaction and streamline hospital administrative processes in a progressive healthcare organization.

EXPERIENCE

Hospital Administrative Intern

08/07/2024-04/09/2024 Completed a full-time internship program at **Justice K S Hegde Charitable Hospital, Deralakatte, Mangaluru, karnataka.** **1200-bedded teaching hospital** constituent institution of **NITTE (Deemed to be University)—NABH, NABL Accredited.**

Hospital Posting

During my Academics I was posted under the department of **Emergency, Insurance, Quality, Operations, HR, Laboratory, HIC, Marketing, MRD, CSSD, OT/ICU, Nursing unit, Radiology & Imaging, Rehabilitation Services, Maintenance, Wards, Housekeeping & Linen, Nutrition& Dietetics, IT, Public Relation & PCC, Billing, Enquiry & Registration counters, IPD/OPD, Pharmacy.**

Actively involved in the 5th Edition NABH Accreditation process.

EDUCATION

2023-2025

Masters in Hospital Administration and Health Systems Management (MHAHSM)

K S Hegde Medical Academy, Nitte University, Mangaluru, Karnataka

2018-2021

Bachleors in Business Administration (BBA)

Sacred Heart Degree College, Naipalapur, Sitapur, Uttar Pradesh (Affiliated to CSJMU (Kanpur University) Kanpur, Uttar Pradesh).

2018

12th , All Saints School, Tehri, Tehri Garhwal, Uttarakhand
ISC

2016

10th **ICSE** **§T.Mary's School, Nagina, Uttar Pradesh**

WORKSHOPS/
CONFERENCES/ WEBINARS

- **International patient safety goals—Justice K. S. Hegde Charitable Hospital (15th &16th December) 2023**
- **National conferences on Health Economics and Outcomes Research—Department of pharmacy practice, NGSM Institute of Pharmaceuticals Sciences, Deralakatte, Mangalore & ISPOR Nitte Deemed to be University (8th & 9th March) 2024.**
- **Workshop on Decoding Drug Management—Department of Hospital Administration and Health Systems Management, KSHEMA, Nitte(Deemed to be University) 18th October 2024.**
- **State Youth Conclave—Akansha Charitable Trust in associated with the NSS unit of Nitte DU (6th November 2023).**
- **National Youth Conference- 2025 at Nitte DU, Deralakatte, Mangaluru, Karmataka (11th &12th January) 2025.**
- **AHSCON-2025—Karnataka Allied & Healthcare Professionals Association [KAPHA] on (17th & 18th January) 2025, S- Vyasa University, Kengeri Campus Bengaluru.**
- **International Webinar Series 39—CAHO and ISQua on Human factors and ergonomics in preventing harm to workers, on 5th March, 2024.**
- **International webinar series 43—CAHO and ISQua on "Quality Critical: Global Health Workforce Challenges" on 2nd July, 2024.**

ACHIEVEMENTS

- **Student Presentation** held at Workshop on decoding drug management—Department of Hospital Administration and Health Systems Management, KS Hegde Medical Academy, Nitte DU (18th October) 2024.
- **3rd place in poster making—**Bhartiya Bhasha Diwas and Tulu Parba Celebration by NSS unit, KSHEMA in collaboration with Dr. KR Shetty Centre for Tulu Studies on 6th December 2024.
- **Fit India, Fit Me- 5K Marathon** participated and been among the **top 100 Finishers** organized by NSS unit, Nitte Institute of Allied Health Sciences on 24th April. 2025.
- **Leadership and management—**Great Learning Academy (February, 2022).

DISSERTATION/ SHORT
PROJECT

- **A Study on demographic determinants of motivation using Herzberg’s Two Factor Theory.**
- **Medical Tourism in India.**

HOSPITAL /
INDUSTRIAL
VISITS

4th November, 2024	16th March, 2024		15 th March, 2024
NITTE Gajria Hospital, Karkala, Karnataka	Laundry Visit at Yenepoya Medical Hospital, Deralakatte, Mangaluru, Karnataka	24th Febuary, 2025	Ayush Envirotech Private Limited. Managing the Bio-Medical Waste. Nandikur, Udupi, Karnataka

I hereby declare that the above-mentioned information is true and correct to the best of my knowledge and belief.

(Mr. AMAN TOPPO)