

## **RESUME**

**Name : - Mrs. POONAM KISHORKUMAR THORAT.**

**Address: - F12, Shantisagar Appt., B wing, Visava chowk, Gaonbhag, Sangli 416 416.**

**Cell No: - +918600000917**

**E-mail:- poonamthorat3@gmail.com**

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### **✓ Career objective: -**

I am eager to contribute to the growth of a progressive organization and job profile that is challenging, having creative environment, by applying my skill and willing to work as a key player in the organization.

### **✓ Academic Qualification: -**

|                                       |                                |                          |                        |               |
|---------------------------------------|--------------------------------|--------------------------|------------------------|---------------|
| <b>F. Y.<br/>B. com</b>               | <b>S.N.D.T.<br/>university</b> | <b>Commerce</b>          | <b>2003-<br/>2004</b>  | <b>66%</b>    |
| <b>STENO</b>                          | <b>ITI<br/>Sangli</b>          | <b>STENO<br/>ENGLISH</b> | <b>2000-<br/>2001</b>  | <b>63%</b>    |
| <b>CBSC<br/>College<br/>Sangli.</b>   | <b>Shivaji<br/>university</b>  | <b>Commerce</b>          | <b>2002 -<br/>2003</b> | <b>68%</b>    |
| <b>G.A High<br/>school<br/>Sangli</b> | <b>Kolhapur</b>                | <b>-----</b>             | <b>March.<br/>2000</b> | <b>59.33%</b> |

### **✓ Achievement : - KON HONAR KARODPATI- SONY MARATHI**

**Season 5 Episode40 Winner.**

### **✓ Professional Qualification: -**

- MS Word, Excel & PowerPoint.
- Friendly with mail Communications.

✓ **Experience: -**

- **Siddhi Wheels Arena MARUTI Showroom**, Miraj, Sangli, Maharashtra.  
As a Digital Desk Manager.  
From November 2020 to Till Date.

- **LG Auothiriesd Service Center** Sangli Dist. Maharashtra.  
**As a store Keeper & Customer care officer.**  
From Feb.2009 to June 2012

- **AIRTEL Auothiriesd relationship Centre**, Sangli Dist. Maharashtra.  
**As a Cashier & Customer representative officer.**  
From July 2012 to August 2017.

**Training undergoes -**

National Skill Development Corporation, AIRTEL.  
Training Period 25 July 2016 to 12 Aug 2016.  
Subject – Customer Services and System Operating.

- **JIO Reliance SMSL Limited**, Sangli Dist. Maharashtra.  
**As a JIO POINT Assistant Manager.**  
From October 2018 to January 2020.

☐ ***Personal Skills: -***

- Balanced group Behavior with Leadership Qualities
- Good sense of humor.

**Hobbies:** - Watching Movies, Traveling, and Listening Music, Social media Activist.

☐ ***Extra Curricular Activities: -***

- Active Participation in National Service Scheme.
- Participated in Marketing Fest.

☐ ***Personal Details: -***

- Name : Poonam Kishorkumar Thorat.
- Date of birth : 12/06/1984
- Marital Status : Married.
- Languages Known : English, Marathi, and Hindi.
- Address : F12 Shantisagar Appt., B wing, Visava chowk, Gaonbhag, Sangli 416 416.

☐ ***Declaration:-***

I hereby declare that above information is true as per my knowledge.

**Date: -**

**Yours Sincerely,**

**Place: - Sangli.**

**(Poonam Kishorkumar Thorat)**