

Rupa

DIPLOMA IN INFORMATION TECHNOLOGY

Contact No. :- **8445203692**

E-mail:- thaparoopa19@gmail.com

Present Address:-

ENGINEERS ENCLAVE JAKHAN

DEHRADUN

PIN-248001

CAREER OBJECTIVE

To work in a firm with a professional work driven environment where I can utilize and apply my knowledge, skills which would enable me as a post graduate to grow while fulfilling organizational goals.

ACADEMIC INFORMATION

Qualification	Institute	Board / university	Year of passing	Marks (%)
B.S.E(intermediate) (UTTARAKHAND)	Govt I c paithani pauri garhwal	Board of School Education	2018	61.16%
H.S.E (UTTARAKHAND)	Govt I c paithani pauri garhwal	Board of School Education	2016	79.8%

IT PROFICIENCY

- ❖ **Diploma in information technology**
- ❖ Microsoft Office Word, Microsoft Office Excel, Microsoft Office Power Point ,HTML
- ❖ Hindi Typing
- ❖ English Typing
- ❖ Internet Browsing.

INTERPERSONAL SKILL

- ❖ Ability to rapidly build relationship and set up trust.
- ❖ Confident and Determined
- ❖ Ability to cope up with different situations.

PERSONAL DETAILS

- ❖ **Father's Name** :- **KARAN BAHADUR**
- ❖ **Permanent Address** :- **PAHANI PAURI GARHWAL**
- ❖ **Date of Birth** :- **08TH FEB 2002**
- ❖ **Language Known** :- **English & Hindi,Nepali,garhwali**
- ❖ **Marital Status** :- **Single**
- ❖ **Nationality/Religion** :- **Indian / Hindu**
- ❖ **Interest & Hobbies** :- **Internet browsing ,singing ,book reading .**

DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.

Place: DEHARDUN
Date:

Rupa
(Signature)
