

PUJA ROY

Contact no. – 8294553696 | rypuja007@gmail.com



● Objective

To seek challenging assignment and responsibility, with an opportunity for growth and career advancement as successful achievements.

● Educational Qualifications

Qualification	Year	Institution	Course/ Subjects	Percentage
Graduation	2021-2024	Nirmala Collage	Political Science	58%
Intermediate	2021	Raj +2 High School	Arts	68%
Matriculation	2019	D.A.V Piblic School	English, Maths, Hindi, Science, Social Science	67%

● Skills & Abilities

1. Communicate
2. Team Work
3. Problem solving & decision making
4. Data Entry\ Operator
5. Tellicalling

● Certificate

DCA – Diploma in Computer Application

● Languages Known:

English, Hindi

● Hobbies

Reading and Badmintion

● Personal Details

Father name: Binod Kumar Roy
Date of Birth: 30\06\2003
Gender : Female
Address : Chandni Chowk , Kanke , Ranchi , jharkhand.
Pincode : 834006

● Declaration

I certify that the information provided in this resume is true and accurate to the best of my knowledge.

Place : Ranchi

Signature
Puja Roy