



ASHISH SHARMA

EMBA – Finance & Accounts / HRM / Auditing

Fully qualified professionally EMBA Finance with demonstrable experience in positions of high responsibility. Having Strong communication and excellent relationship building can develop deep business insight that will influence the direction and action of a company. As an adaptive person and true professional and having a “can do” attitude and good knowledge of Finance & Accounts, Auditing and HRM.

Keys areas of Expertise:

Finance & Accounts

Financial modelling & Budgeting
Financial closing and reporting
Group consolidation reporting
Banking relationship management
Accounting policies implementation and application
Treasury management

Taxation

Cross border corporate income tax planning
Base Erosion and Profit shifting (BEPS)
Tax Compliance – Direct & Indirect, RERA Compliance's

Audit

Internal & Statutory audits coordination
Internal controls assessment and redesign

Budget, Management Reports & Other

Cost Control and reduction
Business Analysis
Budget Preparation and analysis
MIS – Cash & Operational
HIS Implementation and migration with accounting software
(Tally Prime, SAP – S8 HANA Version, Oracle/ Miracle,
E-Clinicwork)

Keys areas of Skills:

- ✓ Finalization of books of Accounts with Profit and Loss Account, Balance sheet and schedule.
 - ✓ Consolidation of BS and P&L/ MIS at group level.
 - ✓ Monthly MIS Report preparation, review, analysis.
 - ✓ Cash Flow and Fund Flow Management.
 - ✓ Set the Internal Process and Implementation of SOP & SOC.
 - ✓ Fixing Internal Control and policy in organization.
 - ✓ Return of GST, TDS, Income Tax, PF, PT, ESIC and other statutory Compliances.
 - ✓ Dealing with Internal Auditor and Statutory Auditor.
 - ✓ Preparing Budget and review skills against Actual V/s Budgeted
 - ✓ Business Analysis of Industry level, Operational level, Ratio Analysis
 - ✓ IPO /QIP Document preparation Skills. Developed various formats of Budget, MIS, P&L, Costing and Balance Sheet for Account Closing
 - ✓ Facing Tax Department assessment and preparing the documents for the assessment.
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**05. Aayush Group of Hospital – Rajkot
Group (Regional) Finance Head
Reporting to CEO & Director****March'22 to Continue**

1. Administers the general accounting, patient business services, including third-party reimbursement, financial, and statistical reporting functions of the hospital in accordance with established policies and accounting procedures.
2. Provides formal or informal direction in data processing, distributed systems, material management and medical records functions.
3. Trains subordinates on the above areas and monitors performance to ensure fiscal responsibilities are fulfilled.
4. Assists the CEO in the development of long and short-range hospital operations plans that may include service demand analyses, resources availability analyses and cost benefit analyses of proposed capital and staff expansions.
5. Developing long and short-range operational and capital budgets, which are supported by the hospital's long and short-range plans and objectives.
6. Prepares cash flow analyses and budget variance analyses.
7. Recommends budget modifications as required. Assist managers in the development of departmental budgets.
8. Monitors, interprets and analyzes hospital financial performance in realizing established plans and objectives of the hospital.
9. Identifies and reports undesirable trends and potential business opportunities and makes recommendations for action.
10. Directs the preparation of internal financial reports including work papers for annual financial audit.
11. Responsible for consolidated balance sheet, audit finance report of group level.
12. Dealing with Internal / Statutory Audit (KPMG, Deloitte)
13. Preparing the quarterly Balance Sheet, Profit & Loss, Cash Flow, and various report.
14. Preparing reports of AR, BRM, and AP on monthly basis.

04- Shalby Hospitals - Ahmedabad**Feb'15 to March '22****Manager – Finance & Accounts****Direct Reporting to Group - DGM Finance & Accounts & CFO**

1. Preparing the standalone Balance Sheet, Profit & Loss, Cash Flow, and various report as per IND AS.
2. Preparing reports of AR, BRM, and AP on monthly basis.
3. Coordination at group level to all finance head for consolidations of Standalone BS, P&L of 11 units.
4. Preparing and analyzing MIS Report and reporting to management and proposing recommendation on monthly & quarterly basis of Group Companies.
5. Reviewing of daily Operational Report of Group companies
6. As and when require liaising with the bank and Coordination with the banker for implement new technique for easy banking cycle.
7. Establishing Internal Process and Control at various Units for smooth function.
8. Collection Follow up Weekly meeting at group level.
9. Monitoring of debit balance of Credit Parables, advances, and Impress Account.
10. Reviewing the GST Return data & matching Invoices with GST Portal and revenue Reconciliation with GST Return.
11. Capitalization of direct assets procured such as office equipment's, IT assets, Admin Assets etc. and Monitoring of CWIP expenses on monthly basis.
12. Working of pharmacy cost, provision, facility cost and other as per management require.
13. Specialty wise Hospital Revenue Report.
14. Setting process of Speedy File submission and resolving NMI queries & establish process for speedy Insurance claim.
15. Doctor Payment reviewing as per MOU/ Agreement with Doctor's Monthly Performance Report
16. Involved in IPO and QIP Process with CFO and Senior Managers
17. Knowledge of SOC Preparation of Hospital
18. Audit of Payroll of Clinical Staff and Non-Clinical Staff.

03- Den Network Ltd – Vadodara**June2011 - Feb 2015****Officer - Finance & Accounts****Direct Report to Group GM Finance & Accounts**

1. Involved in Finalization of Accounts in compliance with statutory norms
2. MIS Include Monthly MIS & Revenue reporting to Top Management, Tracking of Variance by comparing Budget Vs. Actual analysis
3. General Accounts includes Day to Day Accounting & Supervision
4. Operating & Capital Expenditure Accounting
5. Cash & Banking Operations
6. Monthly, Quarterly, Half yearly, Yearly Closing & Finalization of Accounts & Get the same Audited
7. Preparation of P&L Accounts, Balance Sheet, Cash Flow.
8. Fund Management.
9. Account Receivable & Payable Management
10. Verification of Invoices with respect to PO terms and tax structure
11. Overall supervision of Internal Controls in Accounts Department with necessary actions.

12. Preparing estimation payments to facilitate HO for Fund Management.

02- C.A Sandesh Mundra & Associate - Ahmedabad

Mar 2008 –May 2011

Audit Officer

1. Audit & finalization of accounts:

- i) Internal audit of various companies such as (Gujarat Telelink Pvt Ltd, Shree Cement Ltd, and Quality Techno cast Pvt Ltd., Reliance Infrastructure Ltd., Vedanta Aluminum Ltd., Zydus Cadila, BSNL, Suzlon Energy Ltd.)
- ii) Statutory Audit of Various companies.
- iii) General Ledger Scrutiny of Accounts.
- iv) Checking & Authorization of Vouchers.
- v) Fix Assets & Stock audit.

2. Direct Tax and Indirect Tax:

- i) Tax Audit of various entities.
- ii) Preparation of Income tax return.
- iii) Preparation of T.D.S. return & Service tax return, Vat, PF, ESIC, PT, etc....

3. Accountancy:

- i) Accounting of Proprietor, Partnership Firm, and trading firms.

01- Nimbark Fashion Pvt. Ltd. - Mumbai

July 2005 – Feb 2008

Accountant

1. General Accounts includes Day to Day Accounting (Purchase/sale/Bank/Petty Cash/Journal).
2. Cash & Banking Operations.

Education

Degree	Board/ University	Year of	Grade/
		Passing	Percentage
EMBA	National Institute of Retail Management	2014	72.69%
BCOM	M D S University	2006	52.47%
H.S.C.	Board of Secondary Education, Rajasthan Ajmer	2003	53.69%
S.S.C	Board of Secondary Education, Rajasthan Ajmer	2001	49.12%

Accomplishments /Achievements

- Implemented accounting coding system with the help of senior accounts person for whole entities of company (Den Network Ltd).
- Services Tax/Vat /Income tax Scrutiny faced with complete task and get the refund in Ser Tax.
- Excellent Award for Budget finalization keeping Growth Plan.
- Task taken to reduce the General & Administration Cost of the companies and achieve successfully.

Personal Details

Date of Birth: 5th September 1985

Current Location: Ahmedabad, Gujarat

Mobile: +91-9099052415

Native Place: Beawar, Rajasthan

Languages: English, Hindi & Gujarati

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